****

**STATE OF INDIANA**

**ADDENDUM #2**

**Request for Proposal 24-78221**

**INDIANA DEPARTMENT OF ADMINISTRATION**

**On Behalf Of**

**Indiana Department of Health**

**Solicitation For:**

**Coroner Toxicology Testing Services**

**Submission Form Due Date and Time:**

**~~January 11~~ February 15, 2024 @ 3:00 PM ET**

Christina Garcia, Procurement Specialist

[cgarcia@idoa.in.gov](mailto:cgarcia@idoa.in.gov)

Indiana Department of Administration

Procurement Division

402 W. Washington St., Room W468

Indianapolis, Indiana 46204

Please access the sourcing event package and documents at <https://www.in.gov/idoa/procurement/current-business-opportunities/>.

1. **Response to written questions date changed.**

**Summary of Changes**

Deletions are indicated via ~~strikethrough~~ and additions have been made in red font in the corresponding documents.

1. **In response to the questions submitted during the Question/Inquiry process, the following edits have been made to the RFP main document, Coroner Toxicology Testing Services – RFP# 24-78221:**

## **Summary Scope of Work**

* Through the respondent’s website or agreed upon ~~electronic~~ web-based platform, the IDOH and county coroners will electronically be granted access for all test results for all samples submitted by all county coroners. Respondent will work with IDOH to create a suitable electronic pathway for the IDOH to have access to the test results that provide for analysis.
* Respondent must send weekly files to the Indiana Management Performance Hub (MPH). Each file sent to MPH must include all historic data (starting from the date of the new contract) and any new data the vendor receives from the prior week.

## 3.2 **Evaluation Criteria**

**Step 1**

* **Attachment K** IDOH Comprehensive Panel, unaltered and complete.

**II**. **In response to the questions submitted during the Question/Inquiry process, the following updates have been made to the Attestation Form (Attachment J)**.

Use the updated version of the Attachment J Attestation Form, 78221attjAttestation-Revised-01222024.xlsx. Disregard the original version. To confirm the correct Attestation Form is to be used, the original Attestation Form has been deleted from the supplier portal.

|  |  |
| --- | --- |
| Attachment K: IDOH Comprehensive Panel | Have completed in its entirety and submitted |

**III. In response to the questions submitted during the Question/Inquiry process, the following updates have been made to the Technical Proposal (Attachment F).**

Use the updated version of the Attachment F-Technical Proposal Template, 78221attfTechnicalProposal-Revised. Disregard the original version. To confirm the correct Technical Proposal is to be used, the original Technical Proposal has been deleted from the supplier portal.

**Minimum Requirement 2**: The respondent must have available a web-based electronic platform, that IDOH will be granted access to for accessing all results and samples submitted.

7) ~~How do you currently share/communicate analysis results with~~ ~~IDOH and County Coroners?~~ Explain how analysis results will be shared/communicated to IDOH and County Coroners? ~~Who in your organization oversees this communication?~~

1. ~~Do you provide technical assistance and education to IDOH and County Coroners?~~ What technical assistance and education can you provide to IDOH and County Coroners? Is there an associated cost? If so, please provide at least 2 examples.
2. If the IDOH requests the addition of a drug compound, how will you handle adding it to the IDOH Comprehensive Panel? What additional costs are associated with the addition of drugs to the ~~ISDH~~ IDOH Comprehensive Panel?
3. ~~What Experience and qualifications does your company have in completing similar projects in terms of client, staff and achievements for software product development web-based platform and implementation~~
4. ~~What is your company’s experience with building and maintaining web based electronic platforms for the delivery of test results?~~
5. What type of customer support services do you provide to your clients/customers/ users of the web-based electronic platform.
6. Describe how ongoing training and technical support is provided for the web-based electronic ~~delivery~~ platform?
7. Describe how, or if, the web-based electronic platform ~~system~~ is compatible with mobile devices and tablets.
8. Do you provide a method for query access to the database for information that may not be available via standard reporting? Please describe capability.
9. What is your experience in establishing an interface with Public Health databases or similar clients databases?